

Planning a Funeral

Checklist of Things To Do

At the time of death, there are countless things that must be done. This list contains 49 of these. Many are decisions that can be made and information that can be assembled ahead of time. The more you do ahead of time, the easier you will make it for those left behind.

NOTIFY:

1. The doctor or coroner
2. The funeral director
3. The cemetery
4. The minister and church
5. All the relatives
6. All the friends
7. Employers of mourners who must be absent from work
8. Organist and singer
9. Pallbearers
10. Insurance agents
11. Unions and fraternal organizations
12. Newspapers
13. Attorney, accountant or executor of estate

IN ADDITION TO:

14. Providing vital statistics about the deceased
15. Preparing and signing necessary papers
16. Providing addresses for all interested people who must be notified
17. Answering innumerable sympathetic phone calls, messages and letters
18. Meeting and talking with everyone about all details
19. Greeting all friends and relatives who call
20. Providing lodging for out-of-town guests
21. Prepare home for visitors
22. Planning funeral car list

DECIDE ON:

23. Cemetery/mausoleum property
24. Memorial or monument
25. Casket and/or urn
26. Vault of outer case
27. Clothing
28. Flowers
29. Music
30. Food
31. Information for obituary
32. Time and place of service
33. Transportation
34. Card of thanks

AND, YOU MUST PAY FOR SOME OR ALL OF THE FOLLOWING:

35. Doctors and nurses
36. Hospital
37. Medicine and drugs
38. Funeral
39. Cemetery lot
40. Interment service
41. Minister
42. Musical selections
43. Florist
44. Clothing
45. Transportation
46. Telephone and telegram
47. Food
48. Memorial or monument
49. Current or urgent bills (mortgage, taxes, etc.)