# Planning a Funeral
## Checklist of Things To Do

At the time of death, there are countless things that must be done. This list contains 49 of these. Many are decisions that can be made and information that can be assembled ahead of time. The more you do ahead of time, the easier you will make it for those left behind.

### NOTIFY:

1. The doctor or coroner  
2. The funeral director  
3. The cemetery  
4. The minister and church  
5. All the relatives  
6. All the friends  
7. Employers of mourners who must be absent from work  
8. Organist and singer  
9. Pallbearers  
10. Insurance agents  
11. Unions and fraternal organizations  
12. Newspapers  
13. Attorney, accountant or executor of estate

### IN ADDITION TO:

14. Providing vital statistics about the deceased  
15. Preparing and signing necessary papers  
16. Providing addresses for all interested people who must be notified  
17. Answering innumerable sympathetic phone calls, messages and letters  
18. Meeting and talking with everyone about all details  
19. Greeting all friends and relatives who call  
20. Providing lodging for out-of-town guests  
21. Prepare home for visitors  
22. Planning funeral car list

### DECIDE ON:

23. Cemetery/mausoleum property  
24. Memorial or monument  
25. Casket and/or urn  
26. Vault of outer case  
27. Clothing  
28. Flowers  
29. Music  
30. Food  
31. Information for obituary  
32. Time and place of service  
33. Transportation  
34. Card of thanks

### AND, YOU MUST PAY FOR SOME OR ALL OF THE FOLLOWING:

35. Doctors and nurses  
36. Hospital  
37. Medicine and drugs  
38. Funeral  
39. Cemetery lot  
40. Interment service  
41. Minister  
42. Musical selections  
43. Florist  
44. Clothing  
45. Transportation  
46. Telephone and telegram  
47. Food  
48. Memorial or monument  
49. Current or urgent bills (mortgage, taxes, etc.)

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